**Person Specification**

**After School Supervisor**

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| **Factor** | **Essential** | **Desirable** | **Assessment\*** |
| **Qualification** | * At least a Level 2 national vocational qualification (NVQ) or equivalent in play work * The ambition to work towards further qualifications | * Current qualifications in Paediatric First Aid, Health and Safety, Manual Handling, Child Protection, Food hygiene. * A current driving licence | A, I, R, D |
| **Experience** | * Working with 4-11 year-olds * Working as part of a team | * Working with a voluntary management committee * Coordinating and planning play opportunities | A, I, R, D |
| **Skills and Knowledge** | * An understanding of good quality child care * The ability to meet children’s individual needs * The ability to work as part of a team * The ability to work on own initiative * The ability to communicate at all levels * Awareness of equal opportunities issues * Awareness of health and safety issues * Good organisation skills | * Confidence in using a range of computer programmes, including Microsoft Office * Knowledge of health and safety practices * Knowledge of safeguarding practices * Experience of managing child behaviour | A, I, D |
| **Personal Attributes** | * A commitment to equal opportunities * Ability to use good judgement and common sense * A responsible and caring attitude * The ability to get on well with children and parents/carers * Patience and tolerance * Creativity and flexibility |  | A, I |

*\*Assessment Method – details how the criteria will be assessed*

***A*** *= Application Form,* ***I*** *= Interview,* ***R*** *= References,* ***D*** *= Documentary Evidence*