



Monday 20 July 2020

Dear Parents / Carers,

September Arrangements

Firstly, thank you to everyone for your co-operation, understanding and support for our schooling arrangements during the COVID-19 pandemic - both at home and at school. It has been lovely to read so many messages of support and thanks. The children have been wonderful in school, and adapted well to the current working and organisation of school.

We reopened on Monday 1 June for staggered class bubbles, and we have also been open for children of key workers throughout the pandemic. It is testament to the staff and children that our risk assessment and safety measures have worked brilliantly. This provides us with great confidence for full reopening, and I am pleased to be able to share with you the arrangements for our school reopening on Thursday 3 September 2020.

The purpose of this letter is to give you all of the information that you need about the arrangements for returning to school. I apologise for the length of the letter but as you can imagine it is important everyone knows the arrangements that are in place.

Key points for the reopening of school:

- You must ensure that if anyone in your household has COVID-19 symptoms, your child does NOT attend school and a test is organised. You must phone the school on the first morning of absence.
- Any child or staff member who develops symptoms in the school day will be sent home immediately.
- If anyone in your household, or your child, tests positive for COVID-19 you **MUST** inform the school.
- School will only close a class following a positive test result for COVID-19.
- If we do have to close any classes due to confirmed cases, we will be ensuring the children continue to receive a full, balanced curriculum by putting in place remote learning on Class Dojo that the children will be expected to take part in. Information will also be available on our school website.
- Attendance at school will be compulsory. The government relaxed the rules on attendance during lockdown. However, in September our expectations for full, punctual attendance in school will resume.
- Your child will be expected to follow strict behaviour rules relating to physical contact with other pupils and keeping their hands clean.
- In line with the government guidance, children will be sat in rows facing the front.
- Pupils will be expected to wash their hands regularly and use hand sanitiser, available in school.
- Pupils will be expected to wear full school uniform. We encourage this to be changed regularly to ensure it is clean.
- On days when the children have PE, they can wear their PE kit to school for the full day to avoid changing clothes in school. Teachers will inform you of class PE days in September.
- Children only need to bring a water bottle, their stationery set and a coat to school.
- Children will be provided with a hot lunch during lunchtime.

IF YOU REQUIRE ANY LETTERS TRANSLATING, PLEASE CONTACT THE SCHOOL

Poplar Farm Primary School, Helmsley Road, Grantham, NG31 8XF. Telephone 01476 850680

enquiries@poplarfarmsch-cit.co.uk

www.poplarfarmsch-cit.co.uk/website



- Pupils are not to wear face coverings in school. The government advice is quite clear that this is not necessary. If face coverings are used on public transport to get to school, they must be removed and safely disposed of or stored before entry to school.
- The government have advised walking or cycling to school wherever possible to reduce the use of public transport.

Beginning and end of day arrangements

- There will be slight staggering at the start and end of the day. Timings are detailed in the tables below, and punctuality is vital for the system to work as safely as possible.
- Only one adult per child is permitted to come to school to drop their child off. There should be no gatherings on the school site.
- Please avoid parking cars on the school site to avoid congestion. Park on surrounding streets and walk to school.
- There will be two gates open for the children to use - the gate by the footpath at the back of the school, and a gate near the KS2 playground, accessed through the main entrance.
- Children will be greeted by their class teacher on the KS2 playground.
- Parents will not be permitted through the gates to the meeting place. Children will walk in by themselves to the KS2 playground.
- Parents can collect children from the classroom doors, but to ensure gatherings are kept to a minimum this will not be an opportunity for a lengthy conversation with the class teacher.
- Please maintain a 2m social distance when on the school site and please leave promptly.
- If you use the gate by the footpath at the back of the school, please keep distance outside of the school gates.
- It is more important than ever that you are on time.

Thursday 3 September & Friday 4 September			
Year Group	Reception Group 1 Thursday Group 2 Friday	Year 1	Year 2
Drop-off time	9.00am	8.50am	8.40am
Pick-up time	1.00pm	3.00pm	2.50pm

Monday 7 September & Tuesday 8 September			
Year Group	Reception Group 1 Monday Group 2 Tuesday	Year 1	Year 2
Drop-off time	9.00am	8.50am	8.40am
Pick-up time	3.10pm	3.00pm	2.50pm

Wednesday 9 September onwards			
Year Group	Reception	Year 1	Year 2
Drop-off time	9.00am	8.50am	8.40am
Pick-up time	3.10pm	3.00pm	2.50pm

IF YOU REQUIRE ANY LETTERS TRANSLATING, PLEASE CONTACT THE SCHOOL

Poplar Farm Primary School, Helmsley Road, Grantham, NG31 8XF. Telephone 01476 850680

enquiries@poplarfarmsch-cit.co.uk

www.poplarfarmsch-cit.co.uk/website



Additional information

- If you have children in different year groups, please arrive at the time of the earliest year group for both children, where they will queue together before going to their own classrooms.
- Teachers and staff on site, including sports coaches will remain at a 2m distance from the children during lessons.
- We have a new COVID-19 page on the school website, which will contain key information and a copy of our risk assessment.
- All meetings and visitors will have to be pre-booked with the School Office. Messages can be sent to teachers using Class Dojo, or longer discussions can take place over the telephone. Likewise, teachers may arrange a telephone consultation with parents should the need arise.
- Please ensure your Class Dojo and ParentHub apps are working.
- We hope Brightstars wrap around care will resume after the first couple of weeks in September.

We understand that some of the children and parents will be anxious about school re-opening after so long away. Please be reassured we are taking exceptional measures to make sure our school is as safe as it possibly can be. We will ensure the emotional and wellbeing needs of all of the children are met and will provide additional support for those children who may need it. The school will ensure, as it always does, that the children's academic and pastoral needs are met and that they get the learning and knowledge they need to be successful. We will not let our children down.

Finally, once again I would like to thank the whole school community for your support and kind words during this most testing of times. There can be no doubt things will be different in September but we are all very excited to see the children again. I look forward to seeing everyone again on Thursday 3 September 2020. In the meantime, have a fabulous summer!

Kind regards,

Mrs Hodson
Head Teacher

IF YOU REQUIRE ANY LETTERS TRANSLATING, PLEASE CONTACT THE SCHOOL

Poplar Farm Primary School, Helmsley Road, Grantham, NG31 8XF. Telephone 01476 850680

enquiries@poplarfarmsch-cit.co.uk

www.poplarfarmsch-cit.co.uk/website