



Monday 20 July 2020

Dear Parents / Carers,

September Arrangements Updates

Following the letter you received this morning, some of you have been in contact with school regarding the timings of drop off and collection, and shared your frustrations regarding these.

During the 'meet your teacher' sessions this morning, I was fortunate to be able to talk through these arrangements with some you, and share a possible alternative. The main issue surrounding the initial arrangements was the staggered start and end to the day and how this affects working parents.

Revised beginning and end of day arrangements

- Only one adult per child is permitted to come to school to drop their child off. There should be no gatherings on the school site. Any younger siblings must not leave their adult.
- Avoid parking cars on the school site to avoid congestion. Please park on surrounding streets and walk to school.
- Parents will not be permitted through the gates to the meeting place. Y1 & Y2 children will walk in by themselves to the KS2 playground.
- Y1 & Y2 children will be greeted by their class teacher on the KS2 playground, EYFS staff will meet the children at their designated gate and take them to their classroom.
- If you have children in two year groups, please use the allocated gate and time for the youngest child.
- At the end of the day, please wait at your designated gate, the teachers will bring the children to you.
- It is more important than ever that you are on time.

Thursday 3 September & Friday 4 September			
Year Group	Reception Group 1 Thursday Group 2 Friday	Year 1	Year 2
Drop-off time	9.00am	8.45am	8.45am
Pick-up time	1.00pm	3.15pm	3.15pm
Allocated gate	Gate to the left of the main entrance	KS2 playground	Gate near the footpath at the back of school

Monday 7 September & Tuesday 8 September			
Year Group	Reception Group 1 Monday Group 2 Tuesday	Year 1	Year 2
Drop-off time	9.00am	8.45am	8.45am
Pick-up time	3.10pm	3.15pm	3.15pm
Allocated gate	Gate to the left of the main entrance	KS2 playground	Gate near the footpath at the back of school

IF YOU REQUIRE ANY LETTERS TRANSLATING, PLEASE CONTACT THE SCHOOL

Poplar Farm Primary School, Helmsley Road, Grantham, NG31 8XF. Telephone 01476 850680

enquiries@poplarfarmsch-cit.co.uk

www.poplarfarmsch-cit.co.uk/website



Wednesday 9 September onwards			
Year Group	Reception	Year 1	Year 2
Drop-off time	8.45am	8.45am	8.45am
Pick-up time	3.15pm	3.15pm	3.15pm
Allocated gate	Gate to the left of the main entrance	KS2 playground	Gate near the footpath at the back of school

Please bear in mind, all key points and additional information from the letter this morning remain unchanged. I hope these new arrangements address issues parents have raised today, enabling work commitments to continue, whilst also keeping the children safe inline with our COVID-19 risk assessment.

I look forward to seeing everyone again on Thursday 3 September 2020. In the meantime, have a fabulous summer!

Kind regards,

Mrs Hodson
Head Teacher

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