**Person Specification**

**Catering Assistant**

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| **Factor** | **Essential** | **Desirable** | **Assessment\*** |
| **Qualification** | * Be able to read and write. | * Maths/English GCSE or equivalent. * Food Hygiene Certificate. * Certificate in First Aid. | A, I, D |
| **Experience** | * Recent experience of working in a catering kitchen. * Good food preparation techniques. | * Experience of working in a school kitchen. * Experience of serving meals. | A, I, R |
| **Skills and Knowledge** | * Ability to assist in promoting the school’s ethos, values and aims positively. * Ability to manage time effectively and remain calm under pressure. * Ability to communicate effectively and maintain good relationships with a wide range of people including colleagues, pupils, parents, governors and suppliers. | * Knowledge and understanding of School Food Standards. | A, I, R |
| **Personal Attributes** | * A commitment to developing their own skills and professional development. * Reliable. * Keen attention to detail. * Flexible; prepared to respond to requests at short notice. | * Ability to work independently, using your own initiative. * Willingness to participate in and support the life of the school. | A, I, R |

*\*Assessment Method – details how the criteria will be assessed*

***A*** *= Application Form,* ***I*** *= Interview,* ***R*** *= References,* ***D*** *= Documentary Evidence*