**Person Specification**

**Catering Assistant**

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| **Factor** | **Essential** | **Desirable** | **Assessment\*** |
| **Qualification** | * Be able to read and write.
 | * Maths/English GCSE or equivalent.
* Food Hygiene Certificate.
* Certificate in First Aid.
 | A, I, D |
| **Experience** | * Recent experience of working in a catering kitchen.
* Good food preparation techniques.
 | * Experience of working in a school kitchen.
* Experience of serving meals.
 | A, I, R |
| **Skills and Knowledge** | * Ability to assist in promoting the school’s ethos, values and aims positively.
* Ability to manage time effectively and remain calm under pressure.
* Ability to communicate effectively and maintain good relationships with a wide range of people including colleagues, pupils, parents, governors and suppliers.
 | * Knowledge and understanding of School Food Standards.
 | A, I, R |
| **Personal Attributes** | * A commitment to developing their own skills and professional development.
* Reliable.
* Keen attention to detail.
* Flexible; prepared to respond to requests at short notice.
 | * Ability to work independently, using your own initiative.
* Willingness to participate in and support the life of the school.
 | A, I, R |

*\*Assessment Method – details how the criteria will be assessed*

***A*** *= Application Form,* ***I*** *= Interview,* ***R*** *= References,* ***D*** *= Documentary Evidence*